



## Allen National School

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Registered Charity Number: 20124496

4<sup>th</sup> Sept. 2020

Dear Parent/Guardian,

Many thanks for your co-operation and support over the past week. We have come to the end of our first week and, I am happy to inform you, that we have had a very good first week in school. All our children seem to have transitioned back very well, all staff are happy to be back to see the children again and, all our systems are up and running and working well.

We are now happy to adjust our start time back to our regular time of 8.50am from Monday, 7<sup>th</sup> September. The drop off system will continue to operate and will open at 8.40am. Parents with children from 1<sup>st</sup> to 6<sup>th</sup> class should drop their children to the drop off in the church car park. Parents of children in these classes can now do just one drop. Parents with Junior and Senior Infant children should proceed to the Community Hall Car Park and take their child up to main gate as you as you have been doing.

Parents who do not have children from 1<sup>st</sup> to 6<sup>th</sup> class should go directly to the Community Hall Car Park.

Parents are reminded to have their children exit from the left hand side of the car to avoid any dangers from cars in front or behind them.

Parents are also reminded that we would really appreciate it if they can go left when exiting the car park as this greatly helps the flow of traffic.

It is likely that it will take more than 10 minutes to get everybody through the drop off for the first few mornings. We would appreciate if you can bear with us while we try to establish how long it will take. In any case, no parent or child should worry if they are not in school at 8.50am. We will be monitoring this and will adjust times accordingly.

When children come into the school grounds, they will follow their colour coded path directly to their class where their teacher will be waiting from 8:40am. I would like to thank the staff for accommodating this, as it will mean on a wet morning children will not be lining up on the yard and getting wet. Children will enter their classroom, wash their hands and sit at their desk until lessons start.

Junior Infants will come to school for 8:50am start and will now stay the full day. Collection will be 1:20pm at the main gate as practiced this week.

Senior Infants will come for 8:50am start and collection will be 1:30pm.

Arrangements for dispersal and collection of classes 1<sup>st</sup> – 6<sup>th</sup> will be as follows:

Parents are requested to kindly park in the car park opposite the school.

**Parents should not park in the church grounds.**

Parents are asked to remain in their cars until they receive notification to come across to the church car park to pick up their child. This is to limit the number of adults gathering at the entry to the car park and to keep everyone safe.

6<sup>th</sup> class – 2:15pm

4<sup>th</sup> class – 2:18pm

2<sup>nd</sup> class – 2:21pm

5<sup>th</sup> class – 2:24pm

3<sup>rd</sup> class – 2:27pm

1<sup>st</sup> class – 2:30pm

Parents should come into the car park to collect their children. Children are running out to meet parents outside of the entrance and this is quite dangerous as the road is very busy.

Parents are encouraged to use the crossing, which has been provided by KCC to assist us.

Residents from Ballentine Park have always been good neighbours to the school and I would just ask in the morning and the afternoon that we do not block the entrance to and from their estate please.

I will be in touch with you in relation to Aladdin Connect. We have now installed this in the school to assist with our communications. All parents MUST download the app to their phone and we will be using this app to communicate with you. I will forward all details as soon as possible.

Many thanks for your co-operation and I hope you have a lovely weekend.

Kind Regards

Ms. McDonagh