Allen National School

Kilmeague
Naas
Co. Kildare
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Phone: 045 860043
Mobile: 0876559081
e-mail: office@allennationalschool.com
website: www.allennationalschool.com

Application for Admission to

ASD Special Class, Allen National School

School Year 2027– 2028

Please return to school office, Allen National School no later than 1.00pm on Friday, October 23rd, 2026

Please note that this form is for application purposes only. The information provided will be used to allocate primary ASD special class places in accordance with the School's Admission Policy/Annual Admission Notice – www.allennationalschool.com

Please complete all sections of the form.

General Information on Child

First Name:	Surname:	
PPS Number:	DOB:	Gender:

Home Address:

_____

_____

_____

Eircode:

			/				

Current Educational Setting (Please circle as appropriate to your child)

Early Intervention class:	ECCE place:	Mainstream:
Year 1	Year 1	
Year 2	Year 2	Class Level

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Is your child currently enrolled in a primary school?

YES ☐ NO ☐

If YES please state which primary school:
Name of School: _____

Address of School: _____

If you are seeking a place in a special class level other than Junior Infants, please indicate this in the box below:

Siblings in Allen National School:

Sibling(s) in Mainstream class (Please tick) Yes ☐ No ☐ Name(s) of sibling(s):	Sibling(s) in Special Class (Please tick) Yes ☐ No ☐ Name(s) of sibling(s):

General Information on Parent(s)/Guardian(s)

Parent/Guardian (a)	Parent/Guardian (b)
Name:	Name:
Address (if different from child's):	Address (if different from child's):
Mobile No:	Mobile No:
Email Address:	Email Address:

This Application ***MUST*** be accompanied by a copy of your child's **ORIGINAL** birth certificate and proof of your address, for example, a utility bill, a letter from a state agency, bank etc.

Checklist

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Please tick to declare that you have included the following information with your application

1. **Original** Copy of Birth Certificate ☐
2. Proof of address attached (in the form of a utility bill, in the name of one of the parents, dated no later than three months prior to the 27th July 2026). ☐
3. A letter from the NCSE confirming that the child is known to them and that the child has the required diagnosis and recommendation for a special class for Autism ☐
4. Documentation stating:

    - Diagnosis of special educational needs (e.g. Autism: DSM IV/V or ICD 10/11 (psychologist, psychiatrist, multi-disciplinary report)

    AND

    - A demonstration of the understanding of complexity of the child's overall level of need/s evidenced in the professional reports

    AND

    - Given the severity or complexity of the child's support needs, a clear professional recommendation as to what educational placement type would be most appropriate to best meet the child's needs, along with the rationale for same

Declaration:

I/We being the Parent(s)/Guardian(s) of the applicant do hereby confirm that the above information is true and accurate, and I/we consent to its use as described.

Parent/Guardian's Signature (a):	Parent/Guardian's Signature (b):
Date:	Date:

Completed Application Forms and supporting documentation can be emailed to: admissions@allennationalschool.com or posted to Admissions, Allen National School, Kilmeague, Naas, Co. Kildare. Only completed applications received by 1pm on Friday, October 23rd, 2026 will be considered.

Office Use only:

*Date Application Received	D	D	M	M	Y	Y

Data Privacy Statement

The information provided on this form will be used by Allen National School to apply the selection criteria for enrolment in the primary ASD special class, and to allocate school places in accordance with the School's Admission Policy and the School's Annual Admission Notice.

Where a pupil is admitted to the school, the information will be retained on the pupil's file.

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On acceptance of an offer of admission, this information will be entered in the School Administration System Aladdin and will be uploaded to the Primary Online Database of the Department of Education and Youth. The Primary Online Database (POD) is a nationwide individualised database of primary school pupils, hosted by the Department of Education and Youth.

In the event of oversubscription, a waiting list of students whose applications were unsuccessful due to the special classes being oversubscribed will be compiled,and will remain valid for the school year in which admission is being sought (See Section 13 in School Admission Policy).

Where a child's name is placed on a waiting list, and the child is not admitted to the school, the information provided on this form will be retained for the duration of the school year and will be securely destroyed thereafter.

Section 66(6) of the Education (Admission to Schools) Act 2018 allows for the sharing of certain information between schools in order to facilitate the efficient admission of students. The information which may be provided to a patron or another Board of Management for this purpose may include all or any of the following:

(i) the date on which an application for admission was received by the school;
(ii) the date on which an offer of admission was made by the school;
(iii) the date on which an offer of admission was accepted by an applicant;
(iv) a student's personal details including his or her name, address, date of birth and personal public service number (within the meaning of section 262 of the Social Welfare Consolidation Act 2005).

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